

LEE ENERGY COMMITTEE MEETING MINUTES SEPTEMBER 6, 2018

Members present: Lou Grondin, Barb Wauchope, Mary Woodward
Guest: Jim Banks

The minutes of the July 24 meeting were approved.

The committee discussed comparative details of the two LED Retrofit bids. Jim Banks explained and/or clarified technical aspects of how the LED system would operate, including AC/DC compatibility issues and warranty considerations. As an alternative approach to the project, he recommends upgrade of the lighting via "in-house" replacement of the fluorescent lights with LED tubes w/ internal driver units for better cost savings and operation dependability yet with comparable value gained. Jim added 1) that a man-lift unit will likely be required for replacement of outside lights; 2) we should coordinate with Bill Booth to assure that the project meets all applicable town requirements; 3) that we consider outside wall packs that direct light down rather than out; 4) that we choose a brand stated as compatible with the existing ballasts; 5) that the plan should include post-replacement disposal of mercury in the replaced lights and thus might be carried out on a larger scale at one time rather than spread out over time; and 5) that for Lee energy data tracking, a winter date for the project might make it easier to note the projects' efficiency gains in the database maintained by Barb. Jim confirmed that the project is an important one for the town's energy efficiency profile, and will search for a compatible brand to recommend as part of a summary proposal for Lee BOS and town administrator consideration. If necessary, Lou will ask the 2 bidders for an extension beyond the current September 30 expiration date.

Lou will staff a table at the Lee Fair on Saturday and will share information on the committee's projects in over the past year. The committee agreed that we want to bring this project to conclusion before we turn to other items on the list for better town energy efficiency. Related to agreement by all that Jim would be a welcome addition to the committee, Jim and Lou will work on the required application process. Lou will check with Jana and Cary Brown to determine the best time and day of the week for future meetings.